

JAN 25 2023

BUSINESS MEETING SUMMARY – January 25, 2023 – 9:00 a.m.

1. PLEDGE OF ALLEGIANCE

DOUGLAS COUNTY CLERK

2. CONSENT AGENDA - All items listed are considered routine and will be enacted by one motion.

- **Commissioners** – Termination Notice – Umpqua Economic Development Partnership.
 - **DCIDB** – Due to the resignation of Jameson Baird from the Douglas County Industrial Development Board, it is recommended that Tim Swenson be appointed with a Term Expiration of January 31, 2025.
 - **Information Technology** – Personnel Rule/Budget Adj. Request – Request for additional .1 FTE for AP Entry Clerk Position and additional 1.0 FTE for IS Tech 3.
 - **Management & Finance** – Budget Adj. Request – Reduction of 2.0 FTE – Assessors Office – Assessment Technician 1 and Property Appraiser 1 (both vacant)
 - **Parks Department** – Second (2nd) Extension of Contract #30001146 between Douglas County and First Cascade Corporation with a new term expiration date of 3/31/2023.
 - **Public Works** – First (1st) Extension of Contract #30000957 between Douglas County and Dry Creek Landfill with a new term expiration date of 12/31/2023.
- Commissioner Kress motioned to approve the Consent Agenda. Commissioner Boice seconded. Motion carried unanimously.

3. Citizen's Questions/Comments on Agenda Items Only*

4. PARKS DEPARTMENT – Contract Change Order (Mark Wall)

Change Order to Contract #30001146 between Douglas County Parks and First Cascade Corporation, to furnish and install a 1,000 gallon gas tank with card reader to the Commercial Retail Building at Umpqua Dunes Campground, in Winchester Bay. Change Order is in the amount of \$92,841.60, increasing the total to \$2,407,946.76. Commissioner Boice motioned to approve the Contract Change Order. Commissioner Freeman seconded. Motion carried unanimously.

5. PUBLIC WORKS DEPARTMENT – Order Authorizing Purchase (Scott Adams)

Order authorizing purchase of two (2) 2023 Ford F250 extra cab 4x4 vehicles from Lithia Ford & Lincoln, Roseburg, Oregon for the cost of \$104,625. Douglas County is authorized to purchase from Quote – Douglas 0901. Based on the bids received, Fleet has determined this order is best value for the County. Commissioner Freeman motioned to approve the Order Authorizing Purchase. Commissioner Boice seconded. Motion carried unanimously.

6. PUBLIC WORKS DEPARTMENT – Final Acceptance Order (Scott Adams)

Final Acceptance of the contract between Douglas County and Waldron & Sons, Inc. for the Douglas County Bridge Replacement Bundle: Soup Creek Bridge (19C410) County Rd #72 MP 1.15, Dancer Rd Bridge (19C416) County Rd #218 MP 0.08, Berry Creek Bridge (19C247) County Rd #38 MP 7.40 Project #11017. Total Contract amount: \$3,482,211.45. Commissioner Boice motioned to approve the Final Acceptance Order. Commissioner Freeman seconded. Motion carried unanimously.

7. PUBLIC WORKS DEPARTMENT – Contract (Scott Adams)

Contract #30001531 between Douglas County and Kevin Saylor Excavating, Inc., for maintenance services on an on-call/as-needed basis. Commissioner Freeman motioned to approve the Contract. Commissioner Boice seconded. Motion carried unanimously.

8. PUBLIC WORKS/SOLID WASTE DEPARTMENT – Order Authorizing Purchase (Scott Adams)

Order authorizing purchase of one (1) 2023 Ford F250 extra cab 4x4 vehicle from Lithia Ford & Lincoln, Roseburg, Oregon for the cost of \$52,312.50. Douglas County is authorized to purchase from Quote – Douglas 0901. Based on the bids received, Fleet has determined this order is best value for the County. Commissioner Boice motioned to approve the Order Authorizing Purchase. Commissioner Freeman seconded. Motion carried unanimously.

Scott Adams introduced the new Solid Waste Director, Nicholas Frysinger.

9. LAND DEPARTMENT – Board Order (Tony Page)

Board Order designating three (3) Tax Foreclosed Properties to Parks Department under ORS 275.320. Property ID's: R19568, R34355, R123498. Commissioner Freeman motioned to approve the Board Order. Commissioner Boice seconded. Motion carried unanimously.

10. COMMISSIONER COMMENTS


Commissioner Freeman - none
Commissioner Boice - none
Commissioner Kress – none

11. ADJOURNMENT

DOUGLAS COUNTY BOARD OF COMMISSIONERS



Commissioner Tom Kress



Jennifer Miller, Recorder