

02/08/2023

BEFORE THE DOUGLAS COUNTY BOARD OF COMMISSIONERS

DOUGLAS COUNTY OREGON
FILED

CHAIR: Tom Kress Commissioner Chris Boice ~~Commissioner Tim Freeman~~

Douglas County Courthouse, Room 216, Roseburg, Oregon

FEB 08 2023

BUSINESS MEETING SUMMARY – February 8, 2023 – 9:00 a.m.

1. PLEDGE OF ALLEGIANCE

DOUGLAS COUNTY CLERK

2. CONSENT AGENDA - All items listed are considered routine and will be enacted by one motion.

- **Douglas County Fair Board** – Reappointments of the following – Matt Hill, John Blodgett, and Lisa Platt, with term expirations of 12/31/2025.
- **Housing Authority of Douglas County** - Reappointment of Chris Spens, new term expiring 04/14/2027.
- **Information Technology Dept.** – Contract Extension – Second (2nd) Extension of Intergovernmental Agreement between Douglas County and Douglas Forest Protection Agency (DFPA). Term extended to 12/31/2027, with insurance being updated. This agreement is subject to all applicable provisions of the BLM Land Management Right-of-Way Grant with Douglas County.
- **Planning Department** – Reappointment of Daniel Burke to the Planning Commission, with a new term expiration date of 2/28/2027.
- **Re-appointment Correction** – Budget & Compensation Committee – Katie Jones, new, corrected term expiration of 6/30/2023. (2020-Mistakenly input two-year term instead of three-year term)
- **Road District Re-appointments** – Overlook-Scottview Road District – Reappointment of Jim Henricksen, new term expiring 12/31/2024 and Dale Rummel, new term expiring 12/31/2025.
- **Road District Re-appointments** – SE Booth Avenue Special Road District – Reappointment of Steve Bonebrake, new term expiring 12/31/2026, Michael Dodds, new term expiring 12/31/2025.
- **Sheriff's Office** - FY23 Communications Agreement between Douglas County and Scottsburg Rural Fire Protection District for dispatch (\$1,500) and radio services (\$300).
Commissioner Kress motioned to approve the Consent Agenda. Commissioner Boice seconded. Motion carried unanimously.

3. Citizen's Questions/Comments on Agenda Items Only*

Email received from John Hunter regarding Agenda #4, opposed to the Ordinance. "I am opposed to the adoption of this ordinance. The public is entitled to know in advance the fee they will be required to pay for property values appeals. The enactment of this ordinance enables the cost of these appeal to be based upon an arbitrary decision. This is unfair for the citizens of Douglas County. Furthermore, it seems logical that these decisions should be made by the Tax Assessor instead of the County Clerk. One has to question why this is not the case?"

4. CLERK'S OFFICE – Ordinance – Second Reading (Daniel Loomis)

Second reading for the updates to Ordinance No. 2023-01-01 authorizing the County Clerk to set fees concerning mail order services, research, and property value appeals. Commissioner Boice motioned to adopt the Ordinance. Commissioner Kress seconded.

Daniel Loomis gave the following report in hopes of answering questions received during Agenda Item #3: The fee structure will not be applicable until after tax statements are mailed in November of this years, giving the public advanced notice of the change.

Per ORS 309.024, the County Clerk is officially the clerk of the board of property tax appeals, also known as BoPTA. The Clerk's Department handles all the administrative duties of that board and serves as the liaison between board members, taxpayers, and the assessor. On page 4 of the Oregon Department of Revenue BoPTA manual for Clerks, it lists 23 separate duties, specifically for the Clerk Department and no other. In the clerk's estimate, the costs to the Clerk's Department for each filing is nearly \$100 per item. The reasoning behind the request for authority on BoPTA fees in not subjective. There are three main reasons driving this change:

1. Prevent other taxpayers from paying for others to appeal their property values, which addresses the matter of fairness.
2. To help cover "some" of our costs for time, materials, and technology.
3. Encourage appellants to consult with the County Assessor's office, prior to filing an appeal, instead of after or not.

Daniel Loomis also stated that the Oregon Association of County Clerks is hopeful that HB2031 will be passed by legislature, which would rename "Board of Property Tax Appeals" to "Property Value Appeals Board". This change would be a much clearer title for appellants to understand that they can only directly appeal their Property Value and not their Property Tax.

Motion carried unanimously.

5. MANAGEMENT & FINANCE DEPARTMENT – Grant Agreement (Dan Wilson)

Grant agreement between Douglas County and Community Care Food Party, located in Glendale, in the amount of \$2,500 for needed supplies. Commissioner Boice motioned to approve the Grant Agreement. Commissioner Kress seconded. Motion carried unanimously.

6. SALMON HARBOR – Contract (Commissioner Boice for James Zimmer)

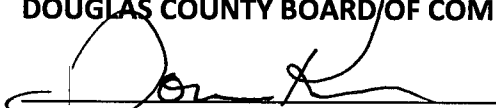
Contract #30001545 between Douglas County and PacWest Drone Services (aka PacWest Media Co) to provide digital marketing for Salmon Harbor and Douglas County Parks. Contract amount of \$61,750. Commissioner Boice motioned to approve the Contract. Commissioner Kress seconded. Motion carried unanimously.

7. COMMISSIONER COMMENTS

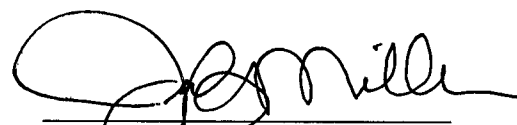
Commissioner Boice - none
Commissioner Kress - none

8. ADJOURNMENT

DOUGLAS COUNTY BOARD OF COMMISSIONERS



Commissioner Tom Kress



Jennifer Miller, Recorder