

02/15/2023

BEFORE THE DOUGLAS COUNTY BOARD OF COMMISSIONERS

CHAIR: Tom Kress Commissioner Chris Boice Commissioner Tim Freeman

Douglas County Courthouse, Room 216, Roseburg, Oregon

DOUGLAS COUNTY OREGON
FILED

BUSINESS MEETING SUMMARY – February 15, 2023 – 9:00 a.m.

FEB 15 2023

1. **PLEDGE OF ALLEGIANCE**

2. **CONSENT AGENDA** - All items listed are considered routine and will be enacted by one motion. **DOUGLAS COUNTY CLERK**

- **Law Library Advisory Committee** – Reappointment of Jeff Pugh, new term expiring 12/31/27.
- **Parks Advisory Board** - Reappointments of Phil Bigler and Kivonna Coccia, new terms expiring 12/27/26.
- **Public Works/Fleet Dept.** – Budget Adjustment Request - \$57,702.12 to cover additional costs for Fleet Vehicles & Heavy Equipment. All cost over and beyond the available funds will be charged back to the department via monthly billings.
- **Public Works/Solid Waste Dept.** – Third (3rd) Extension of Contract #30000175 between Green Area Water & Sanitary Authority, City of Winston and Douglas County for the treatment of leachate generated from the Douglas County landfill.
- **Road District Appointments** – Overlook-Scottview Road District – Appointment of Shane Hatcher due to the resignation of Bryan Kollen, term expiring 12/31/24; and Appointment of new position - Gavin Jones, term expiring 12/31/2024.
- **Veterans Advisory Committee** -- Reappointments of Carol Hunt, Larry Hill, Jerry Anderson, Tammy Turner, Dawnetta Loomis, Roy Brodgen, new terms expiring 12/31/24; Appointment of Rick Sciapiti due to the resignation of Cindy Houston, term expiring 12/31/24.

Commissioner Kress motioned to approve the Consent Agenda. Commissioner Boice seconded. Motion carried unanimously.

3. **Citizen's Questions/Comments on Agenda Items Only***

Email received from DeeDee Murphy regarding Agenda #12, which asked: " I would like to know if these sheds are storage type sheds or will they be used as cabins and rented to people to stay in. If they are going to be rented, will they amenities such as cooking utensils, bedding, etc."

4. **COUNTY COUNSEL – DCIDB Grant Agreement (Paul Meyer)**

The Douglas County Industrial Development Board is requesting the approval of a \$321,000 grant to Koppers Utility and Industrial Products, Inc. for upgrades and improvements of the current rail spur and addition of a second on-site spur in Glendale, Oregon. Commissioner Freeman motioned to approve the Grant Agreement. Commissioner Boice seconded. Motion carried unanimously.

5. **COUNTY COUNSEL – DCIDB Grant Agreement (Paul Meyer)**

The Douglas County Industrial Development Board is requesting the approval of a \$132,063.26 grant to BBCR Properties, LLC for upgrades and improvements of the street, driveway, sidewalks, bike path tie-in and power improvements of a quick service restaurant and coffee drive through site directly off Exit 124 on I-5 in Roseburg, Oregon. Commissioner Boice motioned to approve the Grant Agreement. Commissioner Freeman seconded. Commissioner Freeman noted this grant is for sidewalks, bike path, etc. and not for structural funding. Motion carried unanimously.

6. **LAND DEPARTMENT – PUBLIC HEARING – Use Designation Removal (Tony Page)**

Public Hearing for Board Order removing the Use Designation under ORS 275.320; and approval for sale of surplus property identified by tax account numbers R19568, R34355, and R123498.

Commissioner Kress opened a Public Hearing.

Having no comments, Commissioner Kress closed the Public Hearing.

Commissioner Freeman motioned to approve the Use Designation Removal Order. Commissioner Boice

seconded. Motion carried unanimously.

7. LAND DEPARTMENT – Board Order (Tony Page)

Board Order delegating authority to Commissioner Freeman to sign the bargain and sale deeds in the matter of the sale of R19568, R34355, and R123498 to Daniel Lang and any other closing documents pertaining to this real estate transaction. Commissioner Boice motioned to approve the Board Order. Commissioner Freeman seconded. Motion carried unanimously.

8. MANAGEMENT & FINANCE DEPARTMENT – Contract Amendment (Dan Wilson)

Amendment for Contract #30001383 between Douglas County and Destination IT for consulting services for the Payroll and Human Resources software system upgrade. This amendment increases the not to exceed amount to \$225,000. Commissioner Freeman motioned to approve the Contract Amendment. Commissioner Boice seconded. Motion carried unanimously.

9. MANAGEMENT & FINANCE DEPARTMENT – Grant Agreement (Dan Wilson)

Grant Agreement between Douglas County and Community Cancer Center in the amount of \$20,461.43. to be used for reimbursement of COVID related expenses. Commissioner Boice motioned to approve the Grant Agreement. Commissioner Freeman seconded. Commissioner Freeman abstained. Motion carried.

10. MANAGEMENT AND FINANCE DEPT. – PUBLIC HEARING: FY22-23 Supplemental Budget (Dan Wilson)

Public Hearing to discuss the 2022-23 supplemental budget. The County Fair Board Fund, Dog Control Fund, and Industrial Development Fund, all have needs increase expenditures which are greater than 10% of their adopted appropriations for the year. Summary of proposed budget changes for these funds was published on 2/8/2023.

Commissioner Kress opened a Public Hearing.

Having no comments, Commissioner Kress closed the Public Hearing.

11. MANAGEMENT AND FINANCE DEPT. – FY22-23 Supplemental Budget Order (Dan Wilson)

There is a need to increase resources and expenditures as well as a need to adjust in certain appropriations within General Fund, Dog Control Fund, County Fair Board Fund, Industrial Development Fund, Public Safety Fund, Government Relief Fund, Salmon Harbor Fund, Fleet Management Fund, and County Forest Management Fund. Hearing held for fund that exceeded 10%. Commissioner Freeman motioned to approve the FY22-23 Supplemental Budget Order. Commissioner Boice seconded. Motion carried unanimously.

12. PARKS DEPARTMENT – Order Authorizing Purchase (Mark Wall)

Order authorizing purchase of six (6) Old Hickory Shed, LLC sheds to provide Two (2) 14x24 and three (3) 14x20 cabins and one (1) 14x20 office at the Umpqua Dunes Campground for \$103,926.88. Commissioner Boice motioned to approve the Order Authorizing Purchase. Commissioner Freeman seconded.

Commissioner Boice addressed the question posed by DeeDee Murphy, stating that five of the six cabins will be rented out, but they will not have amenities asked about. (They will have a fridge and microwave). One will be used as an office for the park. He further stated that the North Loop is being renovated which included the removal of several manufactured type cabins. The number of rentals will decrease and will allow for larger, more high-quality spaces. Commissioner Freeman also commented that this project is not to compete with Winchester Bay lodging, but to instead offer a more complete dunes experience when visiting the coast. Motion carried unanimously.

13. PUBLIC WORKS DEPARTMENT – Permit of Entry (Scott Adams)

Permits of Entry with Richard J. & Katherine R. Sinatra allowing the County to enter their properties to perform activities required for the Rice Creek Bridge Replacement Project. Commissioner Freeman motioned to approve the Permit of Entry. Commissioner Boice seconded. Motion carried unanimously.

14. PUBLIC WORKS DEPARTMENT – Contract Modification (Scott Adams)

First (1st) Modification of Contract #30001231 with Western State Controls for the Galesville Controls Upgrade Project. This modification increases the total contract amount \$10,306, from \$126,818.41 to \$137,124.41. Commissioner Boice motioned to approve the Contract Modification. Commissioner Freeman seconded. Motion carried unanimously.

15. PUBLIC WORKS DEPARTMENT – Easement Renewal (Scott Adams)

Renewal of the easement from the Department of State Lands for the existing bridge #19C323 carrying South Smith River Rd (County Road #195) over state-owned submerged and submersible lands in the waterway known as Otter Slough. Commissioner Freeman motioned to approve the Easement Renewal. Commissioner Boice seconded. Motion carried unanimously.

16. PUBLIC WORKS DEPARTMENT – Agreement (Scott Adams)

Annual agreement between Douglas County and Oregon Department Fish & Wildlife for rearing the 60,000 Galesville mitigation Coho salmon at Cole Rivers Hatchery at a cost of \$32,852. Commissioner Boice motioned to approve the Agreement. Commissioner Freeman seconded. Motion carried unanimously.

17. PUBLIC WORKS/OPS & MAINTENANCE DEPARTMENT – Order Authorizing Purchase (Scott Adams)

Order authorizing purchase of traffic striping paint pursuant to ORS 279A.205. Purchase from Sherwin Williams, through Deschutes County Oregon Contract Number 2022-0823 at a cost of \$106,837.50. Commissioner Freeman motioned to approve the Order Authorizing Purchase. Commissioner Boice seconded. Motion carried unanimously.

18. COMMISSIONER COMMENTS

Commissioner Freeman mentioned that he will be traveling to Idaho next week to meet with a Congressman to discuss timber management and an upcoming Natural Resources Discussion. Because of this he will miss next week's meeting but will bring back a report at the following meeting. Commissioner Boice shared his appreciation to DeeDee Murphy for her question. Commissioner Kress - No Comments.

19. ADJOURNMENT

DOUGLAS COUNTY BOARD OF COMMISSIONERS



Commissioner Tom Kress



Jennifer Miller, Recorder